DEPARTMENT OF THE ARMY
HEADQUARTERS UNITED STATES ARMY TRAINING AND DOCTRINE COMMAND
102 MCNAIR DRIVE
FORT MONROE VIRGINIA 23651-1047

REPLY TO
ATTENTION OF

ATBO-S

9 June 2006

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: TRADOC Policy Letter 14, TRADOC Family Readiness Groups (FRGs)

1. References:

a. AR 600-20, Army Command Policy, paragraph 5-10b(7)(g), 1 Feb 06.

b. Army Commander's Guide to Family Readiness Group Operations (Draft).

2. The Institutional Army, of which TRADOC is a part, is an integral component of the Global War on Terrorism. Soldiers and civilians from across TRADOC are now deployed worldwide. It is imperative that TRADOC organizations develop viable FRGs to support our families and provide a conduit for information sharing. FRGs are a command responsibility and effective tool for providing that support.

3. The FRG is an official command-sponsored organization of Soldiers, family members, civilian employees, and volunteers belonging to a school/center or unit. It provides an avenue of mutual support and assistance, and a network of communications among family members, the chain of command, and community resources. The FRG also provides feedback to the command on the state of the unit "family."

4. Reference 1b is the Department of the Army's guidelines and information on FRGs. It is designed to aid commandants, commanders, and family volunteers in the establishment and operation of their FRGs.

5. I fully support FRGs and direct each school, center, and unit to establish a fully operational FRG. The minimum requirements for TRADOC FRGs are:

a. Develop organizational phone/e-mail tree/contact rosters.

b. Include geographically dispersed Soldiers and families.

c. Identify a school/center/unit point of contact (POC) to establish and maintain contact with the local garrison Army Community Service (ACS) Center.

6. Another aspect of the FRG for your implementation is the Waiting Family's Organization. This is a proactive program designed to assist families temporarily separated from their military sponsor due to temporary duty, unaccompanied permanent changes of station, or deployment. The focus of this program is education and prevention--helping family members meet the demands of prolonged separations. The local ACS is equipped to assist waiting families whether or not the Soldier is assigned to TRADOC.

7. The following goals will ensure FRGs contribute directly to the training mission and Soldier readiness:

a. Establish connections with all families (including those of geographically dispersed Soldiers).

b. Support the mission through provision of support, outreach, and information to all families.

8. HQ TRADOC POC is Jackie Williams, DSN 680-5271, (757) 788-5271, jackie.a.williams@us.army.mil.

WILLIAM S. WALLACE
General, U.S. Army
Commanding

DISTRIBUTION:
Commander
U.S. Army Accessions Command
U.S. Army Combined Arms Center
U.S. Army Combined Arms Support Command

Commandants, TRADOC Schools

Director
Army Capabilities Integration Center
U.S. Army TRADOC Analysis Center
U.S. Army Aeronautical Services Agency

Deputy Chiefs of General and Chiefs of Special Staff Offices,
HQ TRADOC